

DEPARTMENT OF SOCIAL SERVICES
744 P Street, Sacramento, CA 95814



November 1, 1999

ALL-COUNTY LETTER NO. 99-93

REASON FOR THIS TRANSMITTAL

- ☐ State Law Change
- ☐ Federal Law or Regulation Change
- ☐ Court Order or Settlement Agreement
- ☐ Clarification Requested by One or More Counties
- ☒ Initiated by CDSS

TO: ALL COUNTY WELFARE DIRECTORS

SUBJECT: STATISTICS REQUIRED BY THE EDUCATION CONSOLIDATION AND IMPROVEMENT ACT OF 1981

The purpose of this letter is to provide updated forms and instructions for the collection and reporting of point in time data required by the Education Consolidation and Improvement Act (ECIA) of 1981. The information entered on the enclosed statistical forms will be used by the California Department of Education to allocate federal education funds to school districts:

- Statistical Report on CalWORKs Recipients Ages 5-17 Needed to Implement the Education Consolidation and Improvement Act of 1981 (CA 802);
- Statistical Report on Children in Foster Care Needed to Implement the Education Consolidation Improvement Act Of 1981 (CA 803);
- Survey Check List For Forms CA 802 and CA 803 (CA 1015).

The reporting month for the ECIA report on CalWORKs and Foster Care (FC) children is October 1999. The subject population is children aged 5 through 17 inclusive (i.e., a child who reaches 5 in the month of October is included, one who reaches 18 is not) who are in families which receive CalWORKs benefits or are living in foster homes and supported by public funds. CalWORKs children are to be separated into two groups: 1) children in families receiving payments of \$1,391.68 or more, and 2) children in families receiving payments of \$1,391.67 or less.

All grants/payments issued for the month of October 1999 are to be reported even though the warrant may have been issued in another month. Each county must use the integrated payroll. No sampling or estimating may be used in preparing these reports.

ONLY a supporting list of those children, age 5 through 17, in CalWORKs families receiving grants of \$1,391.67 or more is to be submitted to our office. No supporting list is required for FC children.

The due date for these reports is November 30, 1999. Send the reports to:

California Department of Social Services
Data Operations Branch, Reports Unit, M.S. 19-81
P.O. Box 944243
Sacramento, CA 94244-2430
Fax: (916) 322-9254

In addition to these reports, counties are reminded of an ongoing effort to assist in the allocation of ECIA funds, the county welfare department is to continue to release to county superintendents of school and/or superintendents of school districts and their representatives, upon request, the name, address including zip code, and birthday of each child, age 5 through 17, in CalWORKs families receiving a CalWORKs cash grant. This is authorized by the California Department of Social Services Manual of Policies and Procedures, Division 19, Sections 19-004.61 and 19-004.62. Welfare offices are to disclose only the information required. Addresses may not be retained after the information is provided and no one but the school superintendents or their representatives may have access to the information.

If there are any questions regarding these reports, please contact Nguyet Nguyen, Reports Unit, Data Operations Branch, at (916) 445-6921.

Sincerely,

***Original Document Signed by
Werner Schink on 10/29/99***

Werner Schink
Acting Deputy Director
Program Planning and Performance Division

Enclosures

c: CWDA

Send one copy to:

California Department of Social Services
Reports Unit, M. S. 19-81
P. O. Box 944243
Sacramento, CA 94244-2430

STATISTICAL REPORT ON
CalWORKs RECIPIENTS AGES 5-17
NEEDED TO IMPLEMENT THE
EDUCATION CONSOLIDATION AND IMPROVEMENT ACT OF 1981

Date	
County	
Report Month	October 1999

1. CalWORKs families with children, ages 5 - 17:

- a. Number with grants of \$1,391.67 or less *
- b. Number with grants of \$1,391.68 or more.....
- c. Total number

Families	Children

* Do not include zero-grant cases.

2. Total of CalWORKs families **regardless of**
age of children or amount of grant.....

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3. Attach a list of children in families receiving a grant of \$1,391.68 or more per month.

Person to contact regarding this report

Telephone Number

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INSTRUCTIONS FOR FORM CA 802 (10/99)

ITEM 1. CalWORKs FAMILIES WITH CHILDREN AGES 5-17:

- 1.a. In the Families box, enter the number of families that have at least one child and a grant of \$1,391.67 or less*.

In the Children box, enter the number of children in the families that have at least one child and a grant of \$1,391.67 or less*.

* Do not include zero grant cases.

- 1.b. In the Families box, enter the number of families that have at least one child and a grant of \$1,391.68 or more.

In the Children box, enter the number of children in the families that have at least one child and a grant of \$1,391.68 or more.

- 1.c. In the Families box, enter the sum of the "Families" in items 1.a. and 1.b.

In the Children box, enter the sum of the "Children" in items 1.a. and 1.b.

ITEM 2. TOTAL OF CalWORKs FAMILIES REGARDLESS OF AGES OF CHILDREN OR AMOUNT OF GRANT:

Enter in Item 2 (provided from the October 1999 integrated payroll) the **total** number of CalWORKs families **regardless** of ages of children or amounts of grant.

ITEM 3. SUPPORTING LIST ATTACHED:

For the families receiving a cash grant of \$1,391.68 or more with at least one child, prepare a list with the following information **listed in case number sequence** under the following headings:

Case Number (including FBU and Person Number)	Amount of October CalWORKs Grant	CalWORKs Children (5-17)
		Name Birthdate

The October 1999 CalWORKs grant is defined as the cash payment shown on the October 1999 integrated payroll.

To minimize errors, please apply the attached Survey Check List For Forms CA 802 and CA 803 to the supporting list to ensure that the correct number of cases and children ages 5-17, receiving a grant in October 1999, are being reported. Submit list with completed reports.

This report is due no later than November 30, 1999.

Send one copy to:

California Department of Social Services
 Reports Unit, M. S. 19-81
 P. O. Box 944243
 Sacramento, CA 94244-2430

**STATISTICAL REPORT ON
 CHILDREN IN FOSTER CARE
 NEEDED TO IMPLEMENT THE**

EDUCATION CONSOLIDATION AND IMPROVEMENT ACT OF 1981

Date	
County	
Report Month	October 1999

INSTRUCTIONS:

Report separately the total number of foster care children placed in-county (item 1.a) and the total number of foster care children placed out-of-county (Item 1.b) who are 5 through 17 years of age (born November 1, 1981 through October 31, 1994), reside in family homes (non-group home placements) and receive public funds. In-county placements are those children aided by your county who reside in your county. Out-of-county placements are those children aided by your county who reside in another state or county. Do not report children aided by another state or county.

Public funded programs for children in California include Title IV-E and the state-only CalWORKs - Foster Care (CalWORKs-FC) Program; Title IV-B, Child Welfare Services Program (only Specialized Child Protective Services); public agency foster homes; and placements ordered by the courts when care is paid with public funds. For the purpose of this report, family homes include licensed foster family homes, license-pending foster family homes, the home of a relative or nonrelated legal guardian, licensed small family homes and the certified home of a foster family agency. Do not include children placed in group homes (institutions) in this report. They are not funded under Public Law 95-480. Enter the total number of reportable children in Items 1.a., 1.b., and 1.c. below, as appropriate.

The report period should be as of October 31, 1999. If another date in October is more convenient for compiling the data, it may be used and specified below; however, the child may not have been reported in the CalWORKs totals on the Statistical Report on CalWORKs Recipients Ages 5-17 Needed To Implement The Education Consolidation And Improvement Act of 1981 (CA 802).

This report is due no later than November 30, 1999.

1. Number of children ages 5 - 17 in non-group home foster care:

- a. In-County total number of children ages 5 - 17
 in non-group home foster care..... _____
- b. Out-of-County total number of children ages 5 - 17
 in non-group home foster care..... _____
- c. Total number of children ages 5-17 in non-group
 home foster care (a. + b. above)..... _____

*Report as of
 October 31, 1999*

Person to contact regarding this report	Telephone Number ()
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Send one copy to:

California Department of Social Services
 Reports Unit, M. S. 19-81
 P. O. Box 944243
 Sacramento, CA 94244-2430

SURVEY CHECK LIST FOR FORMS CA 802 AND CA 803
EDUCATION CONSOLIDATION AND IMPROVEMENT ACT OF 1981

Date	
County	
Report Month	October 1999

The following checks have been made on the data needed for allocation of fiscal year 1999-2000, Education Consolidation and Improvement Act of 1981, Chapter I funds:

- | | CHECK
BOX |
|---|--------------------------|
| A. The following summaries have been completed and are attached: | |
| 1. The total number of CalWORKs Family with Children ages 5 through 17 receiving grants of \$1,391.68 or more and those receiving grants of \$1,391.67 or less. (form CA 802, Report Item 1)..... | <input type="checkbox"/> |
| 2. Totals from the entire October 1999 integrated payroll for total CalWORKs families regardless of federal eligibility, ages of children or amounts of grants. (form CA 802, Report Item 2)..... | <input type="checkbox"/> |
| 3. A supporting list of children ages 5 through 17 in CalWORKs families receiving grants of \$1,391.68 or more detailing information about each included case (form CA 802, Report Item 3)..... | <input type="checkbox"/> |
| 4. The total number of all children ages 5 through 17 in Non-Group home Foster Care. (form CA 803, Report Item 1)..... | <input type="checkbox"/> |
| B. Total Report Item 1.b. (Form CA 802), for grants of \$1,391.68 or more and support list total match..... | <input type="checkbox"/> |
| C. The data contain no child with a birth date before November 1, 1981 or after October 31, 1994..... | <input type="checkbox"/> |
| D. Each included case has at least one child with a birth date falling on November 1, 1981 through October 31, 1994 inclusive..... | <input type="checkbox"/> |
| E. Each case and grant appear on the October 1999 integrated payroll..... | <input type="checkbox"/> |
| F. Each case has been counted in the appropriate grant group: \$1,391.67 or less; or \$1,391.68 or more..... | <input type="checkbox"/> |
| G. No child is reported on both the CA 802 and CA 803 Reports..... | <input type="checkbox"/> |

All of the data submitted in Statistical Reports CA 802 and CA 803 and supporting listings are correct and accurate as determined by the edit items listed and checked above. All statements made pertaining to the accuracy of the data submitted are true and accurate.

Signed (person completing edit checks)

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Person to contact regarding this report

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